## **UNIVERSITY OF PUNE**

Vr. No. ....

Cash/Cheque No. ....

Date : .....

EXAM.

## TRAVELLING ALLOWANCE BILL

(1) Name :       (4) Nature of the Committee         (2) Address :       (in case of member/examiner )         (3) Purpose of Journey       (6) Designation (in case of employee)												<ul> <li>(7) Date of business</li> <li>(8) Basic Pay Rs</li></ul>					
Particulars of Journ Departure Date Time Station		Arrival Date Time Station		Type of Journey Rail/S.T./ Taxi/Own Car/ Air/Class of Accom- modation	Distance Travelled in km.	Ticket No. and Date for Ist class by Rail or Air	Train/Bus/ Taxi fare		D.A.		Total		Certificates and Declaration (1) I hereby declare that no travelling allowance from any public or semi-public authority for a part of or whole of the Journey in respect of the bill is claimed by me. (2) I further declare that I have travelled via				
1	2	3	4	5	6	7	8	9	Rs.	P.	Rs.	P.	Rs.	P.	<ul> <li> by Railway by Ist class/IInd class/ S.T./Private car (singly/with other members) and performed perform the return journey in the same manner.</li> <li>(3) I have not availed of any Railway concession.</li> <li>(4) I hereby certify that board &amp; lodging was/ were not supplied free of charge by the Convener of the Conference/Seminar.</li> <li>(5) I was appointed as a member of Local Inquiry Committee/as a delegate vide University letter No</li> <li>(6) The report of the L.I.C. is enclosed.</li> </ul>		
	Dy. Registr Exam. ase use the 1		the bill, if t	Code TO 1	Budget Head : Code No. : TO BE RECEIPTED IN ADVANCE Payment Received Revenue Stamp if over Rs. 5000/- e space is insufficient.				Grand Total       Passed for Rs.         Passed for Rs.       P.         (Rupees       P.         Date :       P.         S.O.       S.O.         (Bills)       (Audit)         Pay       Rs.						Signature (claimant). (i) Certified that Shri was asked to go to the centre(s)/Station to The dates & timing mentioned the claim are verified and found correct. (ii) The dates mentioned in this claim are verifivity with the programmes. (Signature) Section-Officer B.Com. U /P.T		

Travelling Allowance Bill (09-2009)

T.A. Check Register No.

Payment Register Page No.

		Particulars of	Journey/Stay		Type of Journey		Ticket No. and							
	Departure			Arrival	1	Journey Rail/S.T./ Taxi/Own Car/	Distance Travelled	Date for Ist class by Rail	Train/Bus/ Taxi fare		D.A.		Total	
Date	Time	Station	Date	Time	Station	Air/Class of Accom- modation	in km.	or Air						
1	2 3		4	5	6	7	8	9	10		11		12	
									Rs.	P.	Rs.	P.	Rs.	Р.
								Grand						
								Total						
								C/F						