NORMS AND STANDARDS

The Hon'ble Vice-Chancellor has allocated budget to fund research projects to be undertaken by the faculty pursuing research in various areas. The aim of the scheme is to strengthen the research activity especially among the young faculty members which will act as a catalyst for them to apply to the various funding agencies for major grants. Research proposals are invited in the format provided in the web site from the faculty working in the University Departments/Centres/Recognised Institutes and Affiliated Colleges. The last date for submission is **16th August, 2007.**

The norms and guidelines of the scheme are given below to help the faculty in the preparation of the proposals.:

1. The proposal should clearly state the objectives, indicate current national and international status, methodology employed , expected results and outcome of the project along with the budget estimate for two years.
2. The **maximum grant available for each project is Rs 3 lakhs** and the duration of the project is for **two years**.
3. The selection of the projects will be based on peer review and presentation of short-listed proposals to Expert Committee if necessary.
4. The budget estimate should provide the details under different heads such as equipment, consumables/chemicals/reagents/supplies, contingency, travel, books etc. The cost of equipment should not normally exceed 40% of the total grant. Expenditure towards the purchase of air-conditioners, or renovation of laboratories or Laptop, is not allowed. Neither the appointment of staff (Project Assistant/JRF etc) is permissible. However, the hiring of services for completion of a specific task of the project is allowed.
5. Research proposals from young faculty and in collaboration with faculty from within and other departments (intra and interdepartmental) involving interdisciplinary research areas are given preference.

6. Principal investigators who have presently research grants totaling Rs 10 lakhs or more are not eligible to apply.

7. On receipt of approval letters, the Principal Investigator / Department or College should inform the University of their consent to implement the project and send the Acceptance Certificate *(Annexure-VII)*. Acceptance Certificate may be sent within one month from the date of issue of approval letter, otherwise it will be presumed that the Principal Investigator (PI) is not willing to implement the project and the approval will be withdrawn.

8. Project once approved is not mutually transferable. The transfer of project to the Co-Investigator will be considered by University provided he/she fulfils the eligibility criterion.

9. If the awardee is transferred from his/her original place of work to another Institution, a No Objection Certificate should be furnished for the transfer of the project from both the Institutions stating that necessary facilities will be provided by the Institution in which the awardee is transferred for the smooth running of the project.

10. All assets generated out of the fund for the project including equipment, books and journals will become the property of the host institution on completion of the project. However, in case of transfer of the project, assets (or a part of it) generated out of the funds of concerned project, may be transferred to the concerned Institution on request, with prior approval of the University.

11. Prior approval of the University of Pune will not be necessary for publishing the results of the study on the project supported by the University. In all such cases, however, the investigator should acknowledge the contribution made by the staff appointed for the project and the support received from the University.

12(a) A bound copy of the final report of work done on the project in book form alongwith CD/Floopy be submitted to Pune University on completion of the research project.

(b) A copy of the "Final Report" of the work done may be kept in the Library of the respective department and/or the University/College / Institute.

Books, Journals and Equipment will come under `Non-Recurring Items' and Contingency, Research Personnel, Hiring Services, Chemicals and Consumables, Travel and Field work, Special Needs etc. under `Recurring Items'.

13. The Principal Investigator should submit annual progress report along with the statement of accounts *(Annexure-IV)* and utilization certificate *(Annexure-III)* at the end of financial year for the release of the subsequent grant.

14. After completion of 2 years, those projects which are rated high will be eligible for extension for one more year with an additional grant as decided by the review committee.

Note : (1) The proposal is liable to be rejected in case any item or column of proforma is left blank or incorrect or the required information is not properly provided
(2) Investigator who have on going research project under the same scheme need not apply.

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