

## सावित्रीबाई फुले पुणे विद्यापीठ

दूरध्वनी क्रमांक. :

०२० - २५६०१२६४  
२५६०१२६५



गणेशखिंड, पुणे ४११००७  
नियोजन व विकास विभाग

ई-मेल : pldvp@unipune.ac.in

संदर्भ - साफुपुवि/निववि/१९७०

दिनांक :- २४/१२/२०१४

प्रति,

मा.प्राचार्य/मा.संचालक/सर्व मान्यताप्राप्त शिक्षक,  
सर्व संलग्नित महाविद्यालये/मान्यताप्राप्त संस्था,  
सावित्रीबाई फुले पुणे विद्यापीठ.

**विषय - विद्यापीठ वर्धापनदिन पुरस्कार सन २०१४-१५.**

महोदय/महोदया,

गुणवत्ता सुधार योजनेअंतर्गत विद्यापीठ वर्धापनदिनी दि. १० फेब्रुवारी रोजी देण्यात येणा-या विविध पुरस्कारासंदर्भात सदर परिपत्रक प्रकाशित करण्यात येत आहे.

सदर परिपत्रकानुसार सर्वोत्कृष्ट संलग्न महाविद्यालये/मान्यताप्राप्त संस्था पुरस्कार, सर्वोत्कृष्ट प्राचार्य/संचालक पुरस्कार, सर्वोत्कृष्ट शिक्षक पुरस्कार, सर्वोत्कृष्ट नाविन्यपूर्ण शैक्षणिक कामगिरी पुरस्कार व इतर गौरवास्पद शैक्षणिक पुरस्कारप्राप्त शिक्षकांचा सत्कार यासाठी मार्गदर्शक तत्वांनुसार विहित नमुन्यातील अर्ज मागविण्यात येत आहेत. सदर पुरस्कारांसाठी अर्ज सादर करण्याची मुदत दि. २४ डिसेंबर, २०१४ ते दि. ०८ जानेवारी, २०१५ अशी निश्चित करण्यात आलेली आहे. तसेच विहित नमुन्यातील सदर अर्ज भरल्यानंतर, अर्ज व त्यासोबतच्या आवश्यक कागदपत्रांसह आपले प्रस्ताव नियोजन व विकास विभागाकडे सादर करण्याची अंतिम मुदत दि. ०८ जानेवारी २०१५ अशी आहे. अधिक माहितीसाठी उपरोक्त पुरस्कारांसंबंधित मार्गदर्शकतत्वे व विहित नमुन्यातील अर्जांचे नमुने सोबत जोडलेले आहेत.

मा.कुलगुरू यांचे आदेशानुसार, कालमर्यादेचे बंधन लक्षात घेता विहित मुदतीनंतर आलेले प्रस्ताव स्विकारले जाणार नाहीत, याची संबंधितांनी कृपया नोंद घ्यावी.

डॉ.सु.ज.बोकेफोडे  
उपकुलसचिव

सोबत - वरीलप्रमाणे.

## SAVITRIBAI PHULE PUNE UNIVERSITY



## Foundation Day Award 2014-15

### **Guidelines & Application Format**

#### **1. Deadlines for receiving proposal of Foundation day Award in Planning & Development Section of Savitribai Phule Pune University:**

<b>Sr. No.</b>	<b>Description</b>	<b>Dates for application</b>
1	Foundation Day Awards : Best College/ Institute, Best Principal/Director, Best Teacher, Innovation in Teaching Award, Best University Department	24-12-2014 To 08-01-2015

#### **FOUNDATION DAY AWARDS**

The Savitribai Phule Pune University (SPPU) has instituted following awards to be bestowed/given on the Foundation Day of the SPPU every year. The awards will be separately bestowed/given for Professional and Non-Professional College/Institute/as well as other awards from Urban and Rural areas. Urban areas include Municipal Corporation areas of Pune, Pimpri-Chinchwad, Ahmednagar and Nashik. Rural areas include the area than urban areas as mentioned above.

- **Category I** : Engineering / Management  
(**Professional Courses**) Architecture/ Pharmacy/ Law/ Education (B.Ed.)/  
Physical Education (B.P.Ed.) college/Institute
- **Category II** : Arts, Science and Commerce College  
(**Non-Professional**)
- **Category III**: Statutory Teaching Departments on the campus of SPPU

#### **1) Best College/Institute/Department Award ( One Award from each category)**

##### **(a) Urban Area-**

- i) Best College/Institute Award (Category I) - Rs.3,00,000/-, a Memento and a Certificate.
- ii) Best College Award (Category II) - Rs.3,00,000/-,a Memento and a Certificate.

**(b) Rural Area-**

- i) Best College/Institute Award (Category I) - Rs.3,00,000/-, a Memento and a Certificate.
- ii) Best College Award (Category II) Rs.3,00,000/-, a Memento and a Certificate.

**(c) Statutory Department (Statute – 186) on the Campus of SPPU for Category III- A Memento and a Certificate.**

One Department from the Departments under Science/Technology faculty and one department from other faculties separately.

**2) Best Principal/Best Director Award**

**One Principal and One Director from each category I & II (Total Four awards)**  
**Gold Plated Medal, a Memento and a Certificate**

- (a) **Urban Area-** one Principal/Director from category - I
- (b) **Rural Area -** one Principal from category - II

**3) Best College Teacher Award (Total four Awards)**

**Gold Plated Medal, a Memento and a Certificate**

- A) Urban Area - One professional and One non-professional**
- B) Rural Area - One professional and One non-professional**

**4) Best Innovative Teaching Award (one from Urban, one form Rural Area and one from Statutory Departments on the campus of the University) (Total six awards)**

**Gold Plated Medal, a Memento and a Certificate**

- a) **Urban Area-** One teacher from each category I & II
- b) **Rural Area -** One teacher from each category I & II
- c) **University Department -** One teacher from the department under science /Technology faculties and One teacher from department under other faculties separately.

**5) Felicitation of Teacher - a Memento**

University/college/institute teacher/s securing any academic award from institutes of national & international repute will be considered for felicitation.

## **Eligibility Criterion :**

### **1) Best College/Institute Award**

- (a) College/Institute must be functioning for at least 10 years.
- (b) College/Institute must be affiliated to/ recognized by SPPU.
- (c) College/Institute should have been accredited/reaccredited by NAAC/NBA during last five years on the date of application.
- (d) College/Institute must have an approved Principal/Director.
- (e) No legal action in terms of fine was sentenced/imposed on concerned College/Institute and also there is no serious inquiry pending against the concern College/Institute. The level of inquiry and related aspects of inquiry will be determined by the selection committee for the award.

### **2) Best University Department Award**

1. The award will be given to University Best Teaching Department.
2. The University Teaching Department which has already received the award will be eligible to re-apply only after a period of 10 years.

### **3) Best Principal/Director Award**

- (a) Principal/Director must be permanently approved by the SPPU.
- (b) Principal/Director must have minimum 15 years experience as a Teacher and 5 years experience as a Principal/Director out of which 3 years experience as a principal/Director must be in the college/institute affiliated to SPPU as a Principal/ Director after getting the permanent approval.
- (c) Three research publications in referred peer reviewed national/international Journal.

### **4) Best Teacher Award**

- a) Teacher must be permanently approved.
- b) Teacher must have 15 years of total teaching experience after getting the approval.
- c) Ph.D. with at least five publications/research papers in referred/ peer reviewed National/international Journals.

### **5) Best Innovative Teaching Award**

- (a) The teacher must have 15 years of total approved teaching experience and must have the permanent approval of the University.  
**or**
  - i) The teacher must have been appointed in a statutory Department of SPPU.
  - ii) The teacher must be a permanent employee of SPPU or have been appointed by SPPU at least for 20 years.
- (b) The teacher must have contributed to the development of innovative teaching/ skill development, i.e., learning methods in a College/University Department /Institute.

**6) Felicitation of Teacher**

- 1) The University/College/Institute Teacher securing any academic award from institutes of national & international repute.
- 2) Ph.D. with at least five publications/research papers in referred/ peer reviewed National/international Journals.
- 3) It is not mandatory to felicitate, if any teacher is not found suitable.

The Teacher will be felicitate on the Foundation Day of the University, every year.

**7) General Conditions**

- (1) The College/Institute which has received a award before 2014-15 will be eligible to re-apply only after a period of 10 years from the year of award
- (2) This scheme may be revised after a period of every 3 years.
- (3) The University reserves a right to withhold some or all awards in case of unsuitability on any ground.

**The awards will be bestowed on the Foundation Day of the Savitribai Phule Pune University, every year.**

**Deputy Registrar  
Planning and Development**



3. Number of permanent and temporary teachers at present :

Teaching Staff	Female	Male	Total
<b>Permanent teachers</b>			
Teachers with Ph.D.			
Teachers with M.Phil.			
Teachers with PG			
<b>Temporary teachers</b>			
Teachers with Ph.D.			
Teachers with M.Phil.			
Teachers with PG			

4. Number of non-teaching staff of the College/Institute at present :

Non-teaching Staff (Designation)	Female	Male	Total

5. Number of students enrolled in the College/Institute according to regions and countries (For previous academic year 2013-14):

Certificate/Diploma	Female	Male	Total
Students from the same state where the College/Institute is located			
Students from other states of India			
NRI Students			
Other overseas students			
Grand Total			

UG	Female	Male	Total
Students from the same state where the College/Institute is located			
Students from other states of India			
NRI Students			
Other overseas students			
Grand Total			

PG	Female	Male	Total
Students from the same state where the College/Institute is located			
Students from other states of India			
NRI Students			
Other overseas students			
Grand Total			

<b>PG Diploma</b>	<b>Female</b>	<b>Male</b>	<b>Total</b>
Students from the same state where the College/Institute is located			
Students from other states of India			
NRI Students			
Other overseas students			
Grand Total			

<b>M.Phil.</b>	<b>Female</b>	<b>Male</b>	<b>Total</b>
Students from the same state where the College/Institute is located			
Students from other states of India			
NRI Students			
Other overseas students			
Grand Total			

<b>Ph.D.</b>	<b>Female</b>	<b>Male</b>	<b>Total</b>
Students from the same state where the College/Institute is located			
Students from other states of India			
NRI Students			
Other overseas students			
Grand Total			

6. Details of the faculty wise last two batches of students (For previous academic year 2012-13 and 2013-14)::

<b>Particular of the Faculty</b>	<b>Batch I</b>			<b>Batch II</b>		
	<b>UG</b>	<b>PG</b>	<b>Total</b>	<b>UG</b>	<b>PG</b>	<b>Total</b>
Name of the programme/s and Year of Entry						
Drop-outs						
Appeared for the final year examination						
Passed in the final Examination						
Passed in first class University ranks, if any						



7. Give a copy of the last annual budget of the College / Institute with details of plan and non-plan revenue/expenditure (Attach separately).

8. Does the College / Institute have the following support services:

- Central library
- Computer centre
- Health centre
- Sports facilities
- Press
- Workshop
- Hostels
- Guest house
- Housing
- Canteen
- Welfare schemes
- Grievance redressal cell
- Vehicle parking facility
- Non-resident centre
- Any other (specify)

9. Does the College / Institute have collaborations/linkages with national/International institutions? Yes  No   
If yes, list them giving important details:

10. Does the management run other educational institutions besides the College / Institute? Yes  No   
If yes, give details.

11. Give details of the resources generated by the College / Institute last year 2013-14 through the following means :

Source of funding		Number	Quantum (Rs.)
i.	Donations		
ii.	Fund raising drives		
iii.	Alumni association		
iv.	Consultancy		
v.	Self-financing courses		
vi.	Any other		

12. Whether recognized by U G C under 2f and 12 B? Give details.

13. Members of LMC/Standing Committee

## Criterion- wise Inputs

### Criterion1 : Curricular Aspects

1. What is the range of programme options available to the students for awards such as degrees, certificates and diplomas?
2. To what extent are the programme/options career oriented?
3. Do students have flexibility to pursue a programme with reference to:
  - i. Time frame
  - ii. Horizontal mobility
  - iii. Elective options
  - iv. Non-core options
4. Is there any mechanism to obtain feedback from academic peers and employers on the teaching programmes? Yes  No   
If yes, how is the feedback used in the initiation, review and redesigning of teaching programmes? Give details.
5. Give details of College / Institute-industry-neighbourhood networking, if any.
6. Any other highlights:

### Criterion II : Teaching-Learning and Evaluation

1. Is it mandatory to judge the students' knowledge and aptitude at the entry level (before admission)? Yes  No   
If yes, cite examples.
2. (a) Is there a provision for assessing students' knowledge and skills for a particular programme ( after admission) ? Yes  No   
If yes, cite examples.  
  
(b) Does the College / Institute provide bridge/remedial courses to the educationally disadvantaged students? Yes  No   
If yes, cite examples.  
  
(c) Does the College / Institute offer enrichment courses ? Yes  No   
If yes, give details.  
  
(d) How are advanced learners challenged to work ahead of the rest?

3. Does the College / Institute encourage the teachers to make a teaching-plan ?  
Yes  No   
If yes, when and how is it made?
4. Are syllabi unitized according to a teaching schedule through the semester / year?  
Yes  No   
If yes, give details of implementation in terms of monitoring, mid -course correction, etc.
5. How does the College / Institute supplement the lecture method of teaching with other learner-centered teaching methods?
6. Is there a centralized 'Media' facility to prepare audiovisuals and other teaching learning aids? Yes  No   
If yes, give detail.
7. Furnish the following:
- Teaching days
  - Working days
  - Work load
  - Ratio of full-time teachers to part-time teachers (last two years):
  - Ratio of teaching staff to non-teaching staff (last two years):
  - Percentage of classes taught by full-time teachers
8. Are evaluation methods communicated to students at the beginning of the year ?  
Yes  No   
If yes, give details...
9. Does the College / Institute monitor the overall performance of students through periodical assessments? Yes  No   
If yes, give details:
10. How are teachers recruited? When and how are new teaching positions created ?  
Give details.
11. Provide the following information about the teaching staff recruited during the last two years.

**Teaching staff recruited from**

<b>Same State</b>		<b>Other State</b>
Same institution	Other institutions	

12. Number of teaching staff who have attended seminars/conferences/workshops/ Refresher courses as participants/resource persons in the last two years :

	<b>Participants</b>	<b>Resource Persons</b>
National level		
International level		

13. Does the College / Institute follow the self-appraisal method to evaluate the performance of the faculty in teaching, research and institutional programmes?

Yes  No

If yes, how is the self-appraisal analyzed and used?

14. Does the College/Institute follow any other teacher performance appraisal method?

Yes  No

If yes, give details of the same and state how the results of the appraisal are used.

15. Does the College/Institute conduct refresher courses / seminars / conferences / symposia / workshops/ programmes for faculty development ?

Yes  No

If yes, give details.

16. Give details on a few faculty development programmes and the number of teachers who benefitted out of them, during the last two years :

<b>Faculty Development Programme</b>	<b>No. of Beneficiaries</b>

17. How many faculties have received teaching awards?

18. How many national and international level linkages have been established for teaching and/or research?

19. Any other highlights?



4. Indicate broad areas of the various extension activities of the College / Institute :

- |  |  |
|--|--|
| i. Community development <input type="checkbox"/>          | ii. Social work <input type="checkbox"/>             |
| iii. Health and hygiene awareness <input type="checkbox"/> | iv. Medical camp <input type="checkbox"/>            |
| v. Adult education and literacy <input type="checkbox"/>   | vi. Blood donation camp <input type="checkbox"/>     |
| vii. AIDS awareness <input type="checkbox"/>               | viii. Environment awareness <input type="checkbox"/> |

Any other :

5. Are there any outreach programmes carried out by the College / Institute other than NSS & NCC? for example Population Education Club, Adult Education, National Literacy Mission or any other? Yes  No

6. How are students and teachers encouraged to participate in extension activities?

7. Does the College / Institute work and plan the extension activities along with NGO's and GO's?

8. Any other highlights :

#### **Criterion V: Infrastructure and Learning Resources**

1. Enclose the master plan of the College / Institute campus indicating the existing buildings and the projected expansion in the future.

2. How does the College / Institute plan to meet the need for augmenting the infrastructure to keep pace with academic growth?

3. How does the College / Institute propose to maintain its infrastructure?

4. How does the College / Institute ensure optimum use of its infrastructure facilities?

5. Does the College / Institute encourage using the academic facilities?

i. In collaboration with other agencies

ii. By external agencies

If yes, give details.

6. What efforts are made to keep the campus beautiful?

7. Is there an Advisory Committee for the library? Yes  No

8. Is the library interconnected with other libraries for inter-library borrowing?  
Yes  No

9. Is there a book bank facility in the central library? Yes  No



20. What are the physical and infrastructure facilities available in the sports and physical education centre? Give details.
21. What are the incentives given to outstanding sports persons?
22. Give details of the participation and performance of students during the last year at the university, state, regional, national and international levels.

Level	Participation of students	Outcome
State		
Regional		
National		
International		

23. What are the major physical and infrastructure facilities available in the workshop and centre for instrumentation?
24. What are the various welfare programmes of the College / Institute? Give details.
25. List the various loans available to the members of the teaching and the non-teaching staff of the college.
26. What are the requirements and the eligibility criteria necessary to obtain loans that are available to the teaching and the non-teaching staff?
27. Is there a grievance redressal cell in the College / Institute? Yes  No   
If yes, how does it deal with grievances of the employees and others?
28. How many students reside in the hostels? What is the percentage of resident students?
29. Any other highlights.

#### **Criterion VI : Student Support and Progression**

1. Furnish the following details :
  - Percentage of students, appearing for the qualifying exam. after the minimum period of study.
  - Drop out rate.
  - Progression to employment and further study. (UG to PG or PG to Ph.D.)
  - Prominent Positions held by alumni.
2. How many students have passed the following examinations in the last five years ?
  - UGC-CSIR (NET) Examination.
  - GATE
  - Indian Civil Services Examinations :



GRE:   
 TOEFL:   
 GMAT:   
 Any others.

3. Does the College/Institute collect feedback from students regularly?

UG students: Yes  No   
 PG students: Yes  No   
 Research scholars: Yes  No

If yes,

- a. What was the feedback obtained from the students of last year?
- b. Was it used for improvement?
- c. Give details of the feedback mechanism which exists in the College / Institute.

4. Does the College / Institute publish its updated prospectus annually?

Yes  No

If yes, what are the contents of the prospectus?

5. What kind of financial aids are available to students from the central government, state government, the institution and others? Give details.

6. Mention the number of students who have received financial aid during the last two years

i.	Merit scholarship	
ii.	Merit-cum-Means	
iii.	Any others	

7. Does the College / Institute have an employment cell and a placement officer who offers career counseling to students? If yes, give details of the cell and its office.

i. Employment cell:

Role:

ii. Placement officer:

Role:

8. Do teachers participate in academic and personal counseling? Give details.

9. How many students were employed through placement service during the last year?

		UG students	PG students	Research scholars
i.	Local firms/companies			
ii.	Central government			
iii.	State government			
iv.	Public sector undertaking			
v.	Private sector			

10. Does the employment cell motivate the students to seek self-employment?  
 Yes  No   
 If, yes, how many are self-employed?
11. Does the College / Institute have an Alumni Association? Yes  No   
 If yes, indicate the activities of the Alumni Association.
12. How are the policies and criteria of admission of students made clear to prospective students?
13. State the admission policy of the College / Institute with regard to overseas students.
14. What are the support services given to overseas students?  
 i. One window admission service  ii. Overseas students' office   
 iii. Special accommodation  iv. Induction courses   
 v. Socio-cultural activities  vi. Welfare programme   
 vii. Police clearance
15. What are the sports and recreational services / facilities given to students?  
 i. Indoor games  ii. Outdoor games   
 iii. Nature Clubs  iv. Debate Clubs   
 v. Student Magazines  vi. Cultural Programmes   
 vii. Audio Video facilities  viii. Dance Music Competition   
 ix. Essay writing
15. Any other highlights :

### **Criterion VII : Governance and Leadership**

1. Does the College / Institute have an efficient internal co-ordinating and monitoring mechanism? Yes  No   
 If yes, give details.
2. Were any committees/external agencies appointed during the last three years to improve the organization and management? Yes  No   
 If yes, what are the recommendations?
3. Does the College / Institute have an inbuilt mechanism to check the work efficiency of the non-teaching staff? Yes  No   
 If yes, give details.
4. Is there a special Committee for preparing the academic calendar? Yes  No
5. During the last two years have all the decisions of the selection committee/general body been approved ? Yes  No   
 If no, give reasons.

6. Does the College / Institute conduct professional development programmes for non-teaching staff? Yes  No   
If yes, give details

7. Furnish the amount spent under the various heads of expenditure last year. (2012-13)

Head of Expenditure	Budget provided	Amount actually spent in Rs. '000

- \* Percentage of expenditure on academic services.
- \* Percentage of expenditure on administration and other common services.
- \* Percentage of expenditure on student welfare services.

8. During the last two years did the College / Institute have an excess/deficit budget? Yes  No
9. Is there an internal audit mechanism? Yes  No
10. List the various loans available to the members of the teaching and the non-teaching staff of the College / Institute. What are the requirements and the eligibility criteria necessary to obtain loans that are available?
11. Any other highlights:

### Criterion VIII: Healthy Practices

1. Has the College / Institute adopted any mechanism/process for internal quality checks? Yes  No   
If yes, give details.
2. Is the College / Institute sensitized to latest managerial concepts such as strategic planning, teamwork, decision making and computerization? Yes  No
3. Does the College / Institute have  
Training programmes    
MoU's with Industries   
Research organizations   
Student exchange programme.
4. What are the other international linkages established by the College / Institute for training and research?

5. How does the College / Institute strengthen the regular academic programmes through other complementary systems like self-financing courses, non-formal mode and distance education?
6. What are the practices of the College / Institute to impart value based education?
7. How does the College / Institute inculcate civic responsibilities among the students?
8. What are the College / Institute efforts towards all-round personality development of the learners?
9. How is the College / Institute geared to achieve its specific goals and objectives?
10. What are the College / Institute efforts to bring in “community orientation” in its activities?
11. Indicate the efforts to promote general/transferable skills among the students such as
  - a. Capacity to learn
  - b. Communication skills
  - c. Numerical skills
  - d. Use of information technology
  - e. Work as a part of a team and independently.
12. Any other College / Institute specific innovations which have contributed to its growth.

Signature & Seal of  
The Principal/Director of the College



5. a) Are you a recognized Ph.D. guide? :  
(mention date and reference letter  
from the University)

b) How many students are working with you at present?

Name of the Student	Topic of Research	Date of Registration

6. a) Give details regarding Research papers published in peer reviewed referred, University approved Journals, standard Book(s) published :-

S.No.	Name of the Book / Journal	Author	Edited	Publisher	Year of Publication

b) Details regarding Intellectual Property Rights such as (Patents / Copyrights) if any.

7. Honours/Awards/Prizes received :

8. Fellowship/Membership of academic bodies/committees

a) At the National level such as NAAC, :  
AICTE, NCTE

b) At the State Level :  
Committees formed by Government  
of Maharashtra

c) At the University level :

9. Seminars, Conferences, Symposia, Workshops and other academic events attended in details.

Event attended	Presented paper(s)	Delivered address	keynote	Chaired a Session

10. Details of Conferences, Symposia, Workshops and other academic events organized  
i) by you as Convener/Organiser.  
ii) in your college.

	State/ National/ International	Title	Duration	No. of Participants			Total Expenditure
				State	National	International	
Conferences							
Symposia							
Workshops							
Any other							

12. Involvement in :-

a) Innovative practices

- b) Community Service
- c) Student development through NSS, NCC programmes (in detail)
- d) Interaction with Industry
- e) Interaction with Other Colleges/Institutes, NGO's
- f) Extension work :
- g) Efforts to bring communal harmony, addressing issues of diversity :
- h) Environmental problems, Water harvesting, Green, Clean Campus :
- i) Earn and Learn scheme introduced by the University :
- j) Helping students (Help for slow learners, special programmes for advanced learners, blood donation camps, activities for empowering women student, health schemes for women, cell against women atrocities, all round development programme for student etc.) :
- k) Mentoring efforts for teachers:
- l) Mentoring efforts for Non-teaching staff:

13. Participation in Corporate life

- a) College/University/Institution:
- b) Co-curricular activities:



- c) Enrichment of Campus Life:
- d) Students Welfare & Discipline:
- e) Have you run a CAP in your College? Yes  No   
 Give details pertaining to the last three years.
- f) Have you organized major sports events in your College? Give details. Yes  No
- g) Have you introduced examination reforms/innovative practices in your College? If yes, give details. Yes  No
- h) Do you have a cell for lady student health and a cell for Women Atrocities? Yes  No

14. Generation of Funds (Details should be given)

- a) Fund raised from Government agencies  
 i) Central UGC, AICTE, Sports :  
 ii) State Sports
- b) Through non-government funding :  
 agencies for e.g. Ford Foundation, Industries, WHO, NGOs etc.
- c) Through self financing courses (Coursed :  
 run without Government grants)
- d) Consultancy Services (Consultancy to :  
 Industry, Agriculture, Business etc.)

15. a) Efforts taken for Reservation Category :  
 Teaching/Non-teaching/Students
- b) Efforts taken for economically backwards :  
 students

16. How many cases from your college are filled :  
and pending in the Tribunal?

**(B) Information about the college :**

1. a) Name of the College :

b) Year of establishment of the :  
College

c) Whether recognized by U G C :  
under 2f and 12 B? Give details.

d) Name of the Society which runs :  
the College

e) Members of LMC/Standing :  
Committee

f) Does your College pay annual fees to the University regularly? (Attach xerox copies of latest receipts received from the University).

1. For UG

A) Student Welfare Board

1. Security LIC

2. Student Welfare Fund

3. Disaster Fund

4. NSS

B) Board of Sports

1. Ashwamegh Fund

2. Gymkhana Fund
2. For PG
1. All types of PG FEES
2. Development Fund for UG & PG
3. Computer Registration Fee For UG& PG
3. Eligibility Fees for UG & PG
- g) 1. Dues if any :
2. Status of the College – Affiliated /Autonomous :
3. Streams/Faculties :
4. Is your College assessed by NAAC? if Yes, Grade ..... Year .....
5. No. of Teachers and No. of sanctioned Teaching posts :
6. No. of Non-Teaching staff :
7. No. of students admitted as on 14<sup>th</sup> August this year – Class wise:  
 i) Male :  
 ii) Female :
8. No. of Departments – Under Government Grant / Self financing :

9. a) No. of Class rooms :  
 b) No. of Laboratories – :  
 Subject wise  
 c) No. of Computers in the :  
 College  
 d) Is any department :  
 recognized as Research  
 Centre of the University- If  
 yes, gives details.  
 e) List major equipments :  
 available in the College
10. No. of Research Projects :  
 submitted to UGC/CSIR/DST or  
 other funding agencies for  
 approval during the period of  
 last five years
11. No. of Research Projects :  
 approved by UGC/CSIR/DST or  
 other funding agency, with  
 details  
 Reproduce the table here from :  
 A-(4) e. g. Title of the project etc.
12. No. of recognized Ph.D. Guides :  
 in the College (Give names,  
 subjects and period of  
 recognition)
13. List of students working for M.Phil and Ph.D. (Details be given for the period of last five years )

Name of the Students	Subject	Topic of Research	Name of the Guide	Date of Registration

14. Information about Collaborations signed by the College :

a) With Industry

Name of the Industry	Purpose	Duration/Period

b) With Universities/Colleges

Name of the University/College	Purpose	Duration/Period

c) With Research Institutions

Name of the Research Institution	Purpose	Duration/Period

15. Information about the College Website:

16. Are you preparing any proposal for Autonomy? Yes  No   
If yes, give details

17. Mention the subjects/courses introduced in the College in the last five years:

18. Information about the infrastructure added on the Campus during your tenure (Clearly mention the additions made to Buildings, Laboratories, Library during the period of last five years):

### **C. Governance and Leadership**

1. Style of Administration

Through Office orders  Formal Committees  Informal meetings

2. How many Staff meetings do you hold in a year?

3. **New initiatives :**

#### **Academic, University work**

- a) Resource Mobilization
- b) Work on Government bodies
- c) Courses introduced
- d) Grants received
- e) Research
- f) Consultancy
- g) Extension, Students' activities

4. Leadership Style:  
Centralized/Decentralized decision making

5. Communication methods adopted:

6. College results in the last three years (Class wise):

7. Priorities in Administration:

Academic

Development

Finance

Discipline

Extension

Consultancy

Research

8. Leadership role in Community. (Describe in five to ten lines)

9. Self evaluation (with respect to the mission and goals set by you, actual achievements, difficulties experienced, future plans and your specific contribution in developing the institution – (in not more than 250 words):

**(Signature of the Chairman / Secretary  
of College Managing Committee)**

**(Signature of Principal / Director)**

**Format For Sending Information To The Savitribai Phule Pune  
University By College / Institute Applying For the University Foundation  
Day Awards**

**Best Teacher Award**

(Please provide the following information of the last Five Years)

**1. General Information :**

- a) College / Institute : -
- b) Telephone Nos. i) office -  
ii) Residence -  
iii) Mobile -
- c) Dept & Designation: -
- d) Teacher Approval (Encl. copy) :

**2. Area of Specialization :**

**3. Research Experience:**

**4. Research Projects carried out, if any:**

**5. Innovations (give details):**

**6. Extension Work / Community Service (give detail) :**

**7. Participation in Corporate life (Give brief account) :**

- a) College / University / Institution :
- b) Co-curricular activities :
- c) Enrichment of Campus Life :
- d) Students Welfare & discipline :
- e) Membership of academic or administrative Bodies / Committees :

**8. Any other relevant information :**

(Signature of the Teacher)

Signature & Seal  
The Principal/Director of the College



**Format For Sending Information To The Savitribai Phule Pune  
University By College / Institute Applying For the University Foundation  
Day Awards**

**Best Innovative Teacher Award**

(College/Institute & University Dept. Teachers)

(Please provide the following information of the last Five Years)

(Teacher should submit information in the following format. The same should be submitted through the Principal of the College/Head of the University Department. Enclose Xerox, self attested copies of supporting documents, Latest Photographs)

**1. General Information :**

- a) College / Institute / Department :
- b) Telephone Nos.      i) Office :  
   ii) Residence :  
   iii) Mobile :
- c) Dept. & Designation :
- d) Teacher Approval (Enclosed copy) :

**2. Area of Specialization :**

**3. Research Experience :**

**4. Research Projects carried out, if any :**

**5. Innovative and Empowering Pedagogical Practices – From Thought to Action  
(Give details) :**

**6. Extension Work / Community Service (give details) :**

**7. Publications (Last five years) :**

**8. IPRs such as copy right filed or obtained if any :**

**9. Participation in Corporate life :**

- a) College / University / Institution :
- b) Co-curricular activities :
- c) Enrichment of Campus Life :
- d) Students Welfare & discipline :
- e) Membership of academic/administrative Bodies / Committees :

**10. Any other relevant information :**

(Signature of the Teacher)

Signature & Seal of  
The Principal/Director of the College

**Format For Sending Information To The Savitribai Phule Pune  
University By College / Institute Applying For the University Foundation  
Day Awards**

**Best Innovative Teacher Award**

(College/Institute & University Dept. Teachers)

(Please provide the following information of the last Five Years)

(Teacher should submit information in the following format. The same should be submitted through the Principal of the College/Head of the University Department. Enclose Xerox, self attested copies of supporting documents, Latest Photographs)

**1. General Information :**

- a) College / Institute / Department :
- b) Telephone Nos.      i) Office :  
   ii) Residence :  
   iii) Mobile :
- c) Dept. & Designation :
- d) Teacher Approval (Enclosed copy) :

**2. Area of Specialization :**

**3. Research Experience :**

**4. Research Projects carried out, if any :**

**5. Innovative and Empowering Pedagogical Practices – From Thought to Action  
(Give details) :**

**6. Extension Work / Community Service (give details) :**

**7. Publications (Last five years) :**

**8. IPRs such as copy right filed or obtained if any :**

**9. Participation in Corporate life :**

- a) College / University / Institution :
- b) Co-curricular activities :
- c) Enrichment of Campus Life :
- d) Students Welfare & discipline :
- e) Membership of academic/administrative Bodies / Committees :

**10. Any other relevant information :**

(Signature of the Teacher)

Signature & Seal of  
The Principal/Director of the College

**Format For Sending Information To The Savitribai Phule Pune  
University By College / Institute Applying For The University Foundation  
Day Awards**

**Felicitation of Teacher**  
(College/Institute & University Dept. Teachers)

(Teacher should submit information in the following format in his/ her own handwriting. The same should be submitted through the Head of the Department. **Enclose Xerox, self attested copies of supporting documents, Latest Photographs**)

**1. General Information :**

- a) Name :
- b) Address
  - i) Residential :
  - ii) College / Institute :
- c) Telephone Nos. i) (office)  
ii) (Residence)  
iii) (Mobile)
- d) E-Mail :
- e) Designation & Dept. :
- f) Date of birth :
- g) Area of Specialization :

**2. Academic Qualifications:**

**3. Research Projects carried out, if any:**

**4. Details about securing any academic award from institutes of national & international repute (Encl. copy of Certificate / documents) :**

**5. Innovations/Community Service (in details):**

**6. Extension Work / Community Service (in detail):**

- 7. Participation in Corporate life** :
- a) College / University / Institution :
  - b) Co-curricular activities :
  - c) Enrichment of Campus Life :
  - d) Students Welfare & discipline :
  - e) Membership Bodies / Committees :
- 8. Any other relevant information** :

**(Signature of the Teacher)**

**Signature & Seal of the  
Principal/Director**