

**VOCATIONALIZATION OF UNDERGRADUATE COURSES
FUNCTIONAL ENGLISH**

FYFE Paper 1 An Introduction to English Language and Writing Skills in English

Aims And Objectives

1. Introducing major features of spoken English
2. Creating awareness about using language according to the situation
3. Helping learners overcome common problems of Indian speakers of English
4. Reinforcement of grammar studied up to std. XII
5. Helping learners acquire the basic skills of effective writing.

Course Content

FYFE Paper1 An Introduction to English Language and Writing Skills in English

TERM 1

Section 1

1. Definition of Language, Levels of Linguistic Analysis, Verbal and non verbal communication, Language
2. Organs of speech, Speech mechanism
3. Vowels, Consonants, Consonant clusters

Section II

1. Remedial grammar
 - a) Tenses and concord
 - b) Prepositions, conjunctions and articles
 - c) Passive voice
 - d) Countable and uncountable nouns
 - e) Common Indian errors
2. Understanding a passage-its content and structure
3. Use of a dictionary

TERM II

Section 1

4. Difference between phonetics and phonology
5. Syllable, word accent, sentence accent, weak forms, intonation

Section II

4. Writing a paragraph (Guided composition)
5. Information Transfer-converting information from charts, tables, diagrams etc verbally and vice-a-versa.

EVALUATION

Total Marks	100
Term Work	20
Final Exam	80

Term Work

Term End Exam 60 marks: to be reduced to 10
Attendance 5 marks : (80 to 100%-5 marks, 70to 79%- 4 marks, 60to69% 3 marks, 50 to59% 2marks, 40 to 49% 1 ,mark, below 40% no marks)

Class Tests and or Table home Assignments 5 marks: Minimum 2 tests/assignments of 5 marks each in every term. Average to be taken

Pattern of the Question Paper

Term End Examination : Marks 60

One question of 10 marks each on each of the subtopics of Section and Section II
Theory questions may be asked on sub topics I and II of Section I

Final Examination : Marks 80

30 marks for Tem I portion and 50 marks for Term II portion (20 for Section I and 30 for Section II)

Books Recommended

- 1) Bansal and Harrion : Spoken English for India
- 2) Augustine, A.E. Joseph, K.V.: Macmillan Grammar, A Handbook, Macmillan India Ltd, Delhi 1986
- 3) Green, David : Contemporary English Grammar, Structure and Composition Macmillan India Ltd, Madras, 1971
- 4) Narayan Swami, K.R.: Success with grammar and Composition Orient Longman, Hyderabad, 1995
- 5) Freeman, Serah : Written Communication in English orient Longman
- 6) Home Crofton : Essay, precise, composition and Comprehension Macmillan
- 7) Intyhira, S R. Saraswathi, S : Enrich Your English CIEEL OUP

**VOCATIONALIZATION OF UNDERGRADUATE COURSES
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FYFE Paper II Oral Communication in English

TERM 1

Section 1

1. Introducing oneself
2. Introducing others
3. Simple oral descriptions : describing familiar things, places, persons, pictures
4. Describing simple events, Routine Activities of Oneself and others

Section II : Key competency Modules

1. Basics of Computer: Power point presentations, Animations, Photo, Hyperlink
2. Use of Internet – Systematic internet Search and downloading
3. Excel for ppt

TERM 1

Section 1

5. Telling stories with help of Points / Pictures
6. Asking questions to get Information
7. Reading a Dialogue/ drama
8. Making a short speech on a given subject for about 2/3 minutes
9. Telephonic Communication

Section II : Key competency Modules

1. Communication Skills
2. Personality Development: Goal Setting, Career Planning

EVALUATION (This is entirely a Practical Paper)

Total Marks	100
Term Work	20
Final Exam	80

Term Work

Term End Exam 60 marks: to be reduced to 10
Attendance 5 marks : (80 to 100%-5 marks, 70to 79%- 4 marks,
60to69% 3 marks, 50 to59% 2marks, 40 to 49% 1 ,mark, below 40% no marks)

Class Tests 5 marks: Minimum 1 practical of 5 marks each in
every term; average to be taken out of 5 marks

Pattern of the Question Paper

Term End Examination : Marks 60

One question of 10 marks each on each of the subtopics of Section I and 2 questions on the subtopics of Section II

Final Examination : Marks 80

30 marks for Tem I portion and 50 marks for Term II portion

Suggestions for paper setting.

1. Power Point Presentation- prepared on a topic during the year and presented at the time of practical examination at the end of the year.
2. The practical Exam will have a written component comprising of some of the following
 - a) Listening comprehension:
Writing words read out to them, in ordinary spellings.
Comprehension questions based on a small passage read out or played on tape-recorder.
Transcription of wordsPractical based on topics included in the syllabus
Interaction with the Examiner in which preferably questions on Goal Setting, Career planning will be asked to the students

(for recommended books and Bibliography earlier may be included)