

Online Admission Process

The applicant willing to take admission has to register online on the website and then the admission form needs to be filled online.

Registration is mandatory for all the students i.e. who are taking admission first time in CDOE, SPPU and also to the old students who have admitted previously in SODL, SPPU. (Old students of SODL cannot use their previous registration ID or PRN number to apply for the admission. They have to register again and obtain the new UserID)

Steps in Admission Process



ABC-ID / APAAR-ID

ABC-ID / APAAR-ID is mandatory for the admission. It is Unique ID.

If the applicant has already obtained ABC-ID / APAAR-ID previously (in School / College), it can be used (no need to generate again ABC-ID / APAAR-ID)

If the applicant does not have ABC-ID / APAAR-ID, it must be generated.

ABC-ID / APAAR-ID can be generated from DigiLocker App OR website.

- 1) Open DigiLocker App on the mobile, Login, Search for APAAR and enter the necessary details to get ABC-ID / APAAR-ID

OR

- 2) Visit the website <https://www.abc.gov.in/>, Click on Login/Register, Click on Student, Login and enter the necessary details to get ABC-ID / APAAR-ID

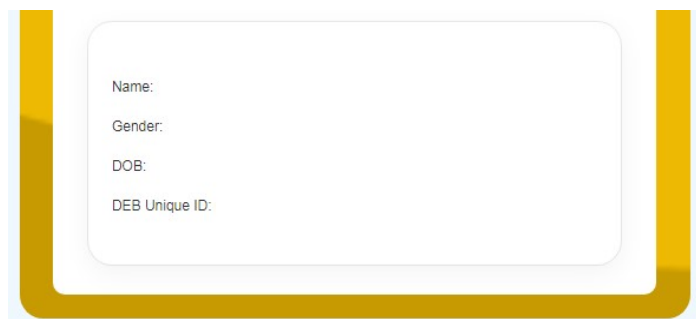
DEB-ID

DEB-ID is mandatory for the admission. It is Unique ID.

If the applicant has already obtained DEB-ID previously, it can be used (no need to generate again DEB-ID)

If the applicant does not have DEB-ID, it must be generated from the website <https://deb.ugc.ac.in/StudentDEBId> as follows:

- 1) Type Applicant's ABC-ID, Name as per DEB-ID Website, Year of Birth as per DEB-ID Website, Click on Self, Type Place & Captcha, Click on Enter.
- 2) Type e-mail ID & mobile number & Click on Checkbox & Click on Submit.
- 3) Repeat the above step 1 Applicant will see the details in the following format:



The image shows a screenshot of a web form for generating a DEB-ID. The form is enclosed in a white rounded rectangle with a thin grey border, set against a light blue background. The form contains four labels: 'Name:', 'Gender:', 'DOB:', and 'DEB Unique ID:'. Each label is followed by a text input field. The entire form is framed by a thick yellow border.

Registration:

- 1) Visit <http://unipune.ac.in/sol/admission2025.html>
- 2) Click the link for Online Admission form submission.
- 3) Click on **Fresher Student** and then click on **New User Register**.
- 4) Read carefully the important instructions, Click on Checkbox and then click OK.
- 5) Carefully fill all the details in the Registration Form:
 - a) Applicant's name (spelling) should be exactly same as per Aadhaar card.
 - b) Enter the correct Aadhaar number of the Applicant.
 - c) Enter the Applicant's date of Birth as per the Aadhaar card.
 - d) The applicant should use his/her own mobile number & e-mail ID for the registration.
 - e) Type mobile number & click on Send OTP. Type OTP and click on Confirm.
 - f) Type e-mail ID & click on Send OTP. Type OTP and click on Confirm.
 - g) Type CAPTHA and click on **I accept the**
 - h) Type the password to be used for admission form. Password must contain
 - i. a minimum of 8 and a maximum of 15 characters
 - ii. minimum 1 UPPER CASE letter,
 - iii. minimum 1 lower case letter
 - iv. minimum 1 number
 - v. minimum 1 special character (*#@)
 - i) Click on Declaration, Read the declaration carefully and then click on Okay.
 - j) Tick mark in the Checkbox (square) and then Click on Submit.
 - k) UserID / LoginID will be displayed on the Screen. Note down this LoginID and password carefully and preserve it till the completion of the Degree programme.

Registration Process is Complete...!

Applicant's Profile Filling

- 1) Visit <http://unipune.ac.in/sol/admission2025.html>
- 2) Click the link for Online Admission form submission.
- 3) Click on **Fresher Student** and then enter LoginID and password obtained during registration.
- 4) Type Captcha and click on Login.
- 5) Read the Key points carefully and Click on OK.

Step 1: Basic Details:

Fill all the necessary details carefully and click on Next.

If there is error “Please enter Valid DEB-ID”, then, check Date of Birth and [Full Name \(As per DEB-ID Website,\)](#) in the Admission form. This name should be as per the DEB-ID Website. If this is not as per the DEB-ID Website, correct it and click on Next.

If the error “Please enter Valid DEB-ID” is coming then, please write query to student.sol@unipune.ac.in

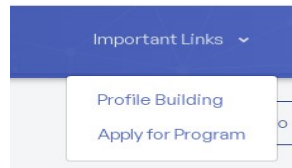
Next Steps:

Complete all the 10 steps of the profile in the admission form. For any technical error in filling the profile, please write query to student.sol@unipune.ac.in

The details marked as * are mandatory to fill. Other details are optional and not mandatory to fill.

In **Qualification details**, applicant should enter the Degree details if s/he is applying for M.A. / M.Com. programmes and applicants applying for B.A. / B.Com., should enter HSC / Diploma Details. The applicants who have passed 12th standard Examination from CBSE / ICSE / NIOS board should select the state ‘Delhi’.

Apply for Programme



1) Click on **Important Links** at Top Right Corner & click on **Apply for Program**

2) Find your Programme Name. Click on Apply and then click on Yes.

3) Click checkbox and then click on Next.

4) Again click on Next.

5) Identify the College to be selected and Click on Select.

(Select College Name carefully, College once selected cannot be changed)

6) Select Medium of Instruction and Papers and then Click on Next.

7) Again Click on Next and Click on Submit.

8) Click on Make Payment and Click on Yes.

9) Click on Submit and complete Online Payment.

(UPI, Card & Net Banking Options are available for Online Payment)

10) After payment, click on Download Form, Admission form will be downloaded in PDF format.

(If the fee amount has been deducted from Bank Account, but, admission form is not getting downloaded, then, do not make payment again (double payment), please wait for 24 hours. After 24 hours, applicant can download the admission form. If the form is not getting downloaded after 24 hours of fee payment, then, applicant can write query to student.sol@unipune.ac.in)

11) Once admission form gets downloaded, Online Application Process is completed.

Application Scrutiny

Once Applicant downloads the Admission Form, s/he will see online that his/her Application is Under Scrutiny. Applicant has to print the Admission form and attach necessary documents (as mentioned in the notice on the website) and submit to the Study Centre selected. The study Centre will verify the application and will complete the scrutiny. Thereafter, Study Centre will approve the admission form & will add the Student's Mobile Number to the Whatsapp / Telegram group of the Study Centre. Study Centre will give further information from time-to-time through this group.

Regarding Change in Medium / Subject:

- 1) The student can change the Medium of Instruction (Marathi / English) before Sem-I Examination only. Thereafter, medium cannot be changed.
- 2) The student of B.A., B.Com. & M.Com. can apply for change in Subject (as permissible) before Semester-1 Examination. Thereafter, only those subjects can be changed in which the student has failed.
- 3) To change the medium or subject selected, student should apply to CDOE through their Study Centre only.